**石家庄城市经济职业学院公务用车审批单**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **申请部门** |  | | **用车起始**  **时间** |  | |
| **用车事由** |  | | **返回时间** |  | |
| **申请人** |  | **申请部门**  **负责人** |  | | |
| **主管院长** |  | **党政办主任** |  | | |
| **行车里程数** | **起** | **合计** | **司机** | |  |
| **止** | **KM** |
| **备注** |  | | | | |

**一**

**联  
注：本单一式两联，第一联申请部门留存，第二联司机出车，填写行车里程后，交党政办留存。**

**石家庄城市经济职业学院公务用车审批单**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **申请部门** |  | | **用车起始**  **时间** |  | |
| **用车事由** |  | | **返回时间** |  | |
| **申请人** |  | **申请部门**  **负责人** |  | | |
| **主管院长** |  | **党政办主任** |  | | |
| **行车里程数** | **起** | **合计** | **司机** | |  |
| **止** | **KM** |
| **备注** |  | | | | |

**二**

**联  
注：本单一式两联，第一联申请部门留存，第二联司机出车，填写行车里程后，交党政办留存。**